



# Chief Course Marshal

## Job Description

### DESCRIPTION

The Chief Course Marshal sets up and manages the on course response at each race and works closely with the Medical Coordinator to support and map the EMS Plan. On Pre-Ride day during course set-up, The Chief Course Marshal works closely with the Chief Course Setter to determine eight to twelve “Marshal Points,” places markers at those points, and creates a “Course Marshal and EMS Plan Map.” On Race-Day, the Chief Course Marshal trains the Course Marshal volunteers and coordinates with them during the race. The Chief Course Marshal keeps track of any rule violations and alerts the scoring team of rider DNFs.

### RESPONSIBILITIES

- Mark and map Course Marshal Points and EMS Plan
- Train Course Marshal volunteers
- Work with Medical Coordinator to Coordinate EMS response
- Communicate rule violations to Chief Race Official
- Communicate DNFs to Scoring
- Manages Supplies/Course Marshal Packs and Radios
- Works with the Chief Course Setter to Coordinate Course Take-Down Team
- Train Successor/Assistants
- Write preliminary incident reports and follow-up with a Team’s Designated Reporter to ensure they are submitted online

### KEY QUALITIES

- Clear communicator
- Good sense of risk management
- Good radio communication
- Understand EMS response
- Trainable
- Good at receiving feedback

### COMMITMENT

- Available to attend every race weekend
- Ideal commitment is 2+ seasons
- Recommended to be part of venue survey team
- Pre-Season: 5 Hours per course (maps and marshal point designation)
- Race-Season: Coordination with League Director/Race Director, Course Setter and Medical Coordinator for each race (1-2 hours). Full Race Weekend for every race (pre-ride day and race day)

### COMPENSATION

- This is a volunteer position. Any travel required by NICA National will be reimbursed.

Please contact your League Director for more information